



## Job Specification

**For: Site Manager**

Ref: VR/01408

### Job Description

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### Job Title and Overview

Site Manager - Solar PV and Battery Installation

Location: UK Wide - Regular travel with projects across - Commercial, Construction, Agricultural and Private sites. Some international travel may be required depending on task.

#### *Reporting To*

- Field Manager - Immediate line manager
- Programme Manager
- Project Manager

#### *Contract*

Full time permanent - Or contract dependent on candidate.

*Start* - ASAP (Flexible)

#### *Role Summary*

As a Site Manager, you'll take day-to-day ownership of safe, high-quality delivery on live solar PV and battery storage sites. You'll lead site set-up, manage subcontractors and direct labour, coordinate materials and access, and keep the programme moving - while maintaining excellent client communication and a clean, compliant site. You'll be the person who makes sure the plan becomes reality: safely, consistently, and to a standard we're proud to put our name to.

#### *Compensation and Benefits*

- Competitive Salary
- Bonus - Related to timely, consistent and quality assured installs.
- 20 days annual leave with a protected two-week Christmas stand-down

### Working Criteria

#### *Experience & Competencies*

- Proven experience as a Site Manager / Supervisor delivering construction or M&E projects (solar PV experience strongly desirable)

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- Strong working knowledge of site safety, RAMS, permits, and subcontractor management
- Confident coordinating multiple trades and keeping momentum on live sites
- Clear communicator - firm, fair, and professional with clients and crews
- Strong problem-solving and planning skills; comfortable working UK-wide

### ***Qualifications***

- SMSTS (preferred) or SSSTS (minimum for many sites) -Essential
- CSCS (Supervisor/Manager card) - Essential
- IPAF / PASMA - Desirable - With opportunity to attain
- First Aid at Work - Desirable
- Lifting awareness / Appointed Person exposure – Desirable
- Electrical awareness - Desirable (formal electrical qualification not required unless also acting as electrical supervisor)

### ***Health, Safety & Compliance (non-negotiable)***

- Lead site safety: Inductions, briefings, toolbox talks, permits, and daily checks.
- Ensure works comply with CDM, RAMS and company ISO-aligned systems (9001/14001/45001)
- Manage and report near-misses, incidents, and corrective actions; maintain a strong 'stop work' culture when needed
- Ensure compliance with relevant electrical and PV standards (e.g., BS 7671, BS EN 62446-2) alongside qualified electricians

### ***Site Delivery and Programme/Project Control***

- Manage day-to-day installation activities (roof, ground mount, carport, battery storage where applicable)
- Coordinate subcontractors (roofing, scaffolding, electrical, lifting ops) and ensure productivity and quality
- Plan and run daily site briefings; track progress against programme/project and escalate risks early
- Coordinate deliveries, storage, and logistics to prevent downtime and keep the site tidy and secure.
- Liaise with DNO/site stakeholders as required for access, shutdowns, and constraints.

### ***Quality & Commissioning Support***

- Drive quality from first fix to handover: snagging, photo records, as-builts
- support, and sign-offs

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- Support testing/commissioning activities with the electrical lead (including SolarEdge systems where relevant)
- Ensure workmanship meets Your Eco standards and manufacturer requirement

### ***Client & Stakeholder Management***

- Be the on-site point of contact for the client, principal contractor, and other trades
  - Communicate clearly and professionally: what's happening today, what's next, and what potential risks/issues are emerging
  - Protect company reputation through a calm, solutions-led approach
- Maintain a smart appearance - look professional and be punctual

### ***Reporting & Admin***

- Maintain accurate site records: daily diaries, labour returns, plant, deliveries, variations, and photos
- Feed progress updates into internal systems (e.g., SIMPEL) and support weekly reporting
- Support commercial awareness: flag scope changes, access issues, delays, and potential variations early

### ***What 'Good' Looks Like***

Sites are safe, organised, and audit-ready  
Programme stays on track (or risks are raised early with clear options)  
Subcontractors are productive and aligned  
Quality is right-first-time with minimal rework  
Clients feel informed and looked after

### ***Working Conditions***

Regular travel and early starts depending on site location  
Mix of roof and ground-based work; must be comfortable working at height and in active construction environments  
Commitment to safe working practices and clean, professional site standards

The company is a veteran-owned and run company - We have been recognised with an Armed Forces Covenant Silver Award for services to the Armed Forces community. As such and to promote our commitment to the scheme we are keen to engage with candidates with transferable skills and an Armed Forces background, although this does not restrict other candidates.

Compiled by : **Fiona Louch**  
Compiled on : **01/06/26**

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