



Job Specification

For: Security Controller

Ref: VR/01263

Job Description

Security Controller

Location: Medway / Maidstone, Kent / Hybrid

Salary: £36-38K per annum

This is an exciting opportunity to join a unique company with an ambitious vision: to be the UK's most innovative training design and delivery partner, trusted by our customers to prepare them for tomorrow.

The company is growing and evolving and is now seeking an experienced Security Controller to manage the strategic development of an effective security culture within the Company.

The Company operates extensively in the Defence and Government landscape, and this role has specific responsibilities to ensure that the Company's security business processes and ways of working are compliant with relevant legislation, principles, standards and contractual requirements.

Background

The company was established in 2008 as part of an innovative public, private partnership with the Ministry of Defence to provide training at The Royal School of Military Engineering (RSME) in Chatham, Kent.

Over the last 15 years, the company has developed deep subject specialism and experience across construction, engineering and associated professional skills. This specialist expertise has been underpinned the company's work at the RSME - the design, delivery, assessment and management of a wide range of high-quality artisan, technical and professional training. The company has grown to become an outstanding expert in the design and delivery of innovative teaching, learning and assessment.

The company has an exciting future ahead. The success of the company's work at the RSME means it is now able to maximise opportunities to grow and further

Job Specification provided by:

Sappers Network
RHQ RE, Ravelin Building
Brompton Barracks
Chatham, ME4 4UG
Tele: +44-(0)7496 083483



diversify, so that it can support more employers, training providers and awarding organisations to help their learners achieve their goals.

The Opportunity

The company is seeking a Security Controller with experience of working in a Defence or Government setting, and knowledge of the security standards required in such settings.

In the first instance, the Security Controller will establish the processes, policies and ways of working to ensure that the Company operates according to the principles embedded in relevant standards (e.g. contractual, Defence JSPs, Government). Once established as business-as-usual, the post holder will manage ongoing compliance and improvement.

The Security Controller will implement and monitor security controls, maintain security risk registers, respond to security incidents and proactively inspect operations. They will ensure that security is embedded within the Company's ways of working, and guidance, support and training to a range of internal and external stakeholders, including current, prospective and new customers.

The post holder will be flexible, and work in a safe and secure manner and in line with the company Values: Commitment to learner success, Investment in People, Collaboration through partnership to achieve shared goals, and Innovation to prepare for tomorrow.

The company offers a competitive salary and excellent benefits that include:

- Six weeks holiday (plus bank holidays)
- Generous contributory pension
- Funding for continuous development and personal growth
- Mental health and wellbeing support
- Private healthcare
- Cycle to work scheme

Hybrid working is available for this role, with the postholder attending our Medway or Maidstone sites and the sites of our customers as required. Occasional travel to customer sites may be required.

Whilst expected to be a full-time role, we would consider applications for part-time working (with a pro-rata salary).

The company is committed to creating a diverse and inclusive workplace. All applications will be considered. We provide support through our Mental Health First Aid and Coaching and Mentoring schemes. We are accredited Investors in People, ISO accredited, and we have a Gold Award in the Medway Healthy Workplaces Programme. We have won several Health & Safety awards and recently won a

Job Specification provided by:

Sappers Network
RHQ RE, Ravelin Building
Brompton Barracks
Chatham, ME4 4UG
Tele: +44-(0)7496 083483



Princess Royal Award for one of our employee learning and development programmes.

Armed Forces Covenant – We offer guaranteed interviews to military veterans if they meet the selection criteria.

All posts are subject to a Disclosure and Barring Service application. The company follows the DBS Code of Practice.

Closing date for applications: Friday 5th January 2024.

Compiled by : **Fiona Louch**
Compiled on : **12/06/23**

Job Specification provided by:

Sappers Network
RHQ RE, Ravelin Building
Brompton Barracks
Chatham, ME4 4UG
Tele: +44-(0)7496 083483