



## Job Specification

**For: Production Assembler**

Ref: VR/01294

### Job Description

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**Department:** Warehouse  
**Reporting to:** Production Manager – UK  
**Hours:** 8am-5pm Monday-Friday  
**Salary:** Dependant on experience

### Overall purpose

The company is a well-established manufacturing heating company and is currently seeking a Production Assembler to join their team. This permanent position offers an exciting opportunity to contribute to the production process of cylinders. The successful candidate will play a key role in ensuring high-quality standards and efficiency in assembly operations.

### Key responsibilities

- Assembling cylinders ready for distribution.
- Capability to understand and effectively communicate technical information.
- Ability to perform well under pressure.
- Strong attention to detail.
- Ability to work well with your hands.
- Flexible and open to change.
- Ability to organise your time and workload.
- Positive, enthusiastic, confident and motivated.
- Work well as part of a team.
- Maintain paperwork as required.
- Adhere to department work processes.
- Adhere to company H&S policy within the department.
- Keeping the warehouse environment clean and tidy and maintaining equipment.

### Performance Measures

- Rate and accuracy of assembly of products.
- Internal process quality.
- Warehouse safety.
- Adherence to company systems, processes and procedures.

Job Specification provided by:

Sappers Network  
RHQ RE, Ravelin Building  
Brompton Barracks  
Chatham, ME4 4UG  
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- Adherence to departmental KPI's given by management.
- Attendance and timekeeping.
- Unapproved absence 0%.

**Skills / Knowledge desired but not essential.**

- Counterbalance forklift and Bendi forklift licences.
- Work well under pressure.
- Any electrical/plumbing qualifications.

Compiled by : **Fiona Louch**  
Compiled on : **04/08/24**

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