

# BuildLondon Vacancy

Notification of BuildLondon Vacancy



Employer	Laing O'Rourke
Job Title	Sub Agent
No of Clients Req:	1
Pay	Competitive
Location	London Wide
Closing Date:	29th May 2017
Duration	Permanent
Hours	40-45 hours a week

## Duties:

- To set personal example in health, safety, quality and environmental matters by ensuring compliance with Company policies and procedures through method statements, risk assessments and briefings.
- Support the Project Manager and Commercial Manager as required in operating the cost management system.
- Ensure accurate look ahead programme for the works is in place
- To manage, supervise and mentor engineers to ensure high levels of engineering control and generation of appropriate records.
- Communicate with commercial staff to ensure all records for measurement and payment purposes are prepared promptly and in appropriate form.
- Liase with the Agent/Construction Manager and General Foremen to allocate labour, plant, materials and temporary work design schemes.
- Advise Project Manager of any potential commercial or contractual liabilities.
- To track the procurement process and manage supplier relationships to ensure timely delivery of required materials, with a key focus on marine plant and long lead items.
- To manage subcontractors to ensure safe and timely delivery of the required service and to comply with all company policies and procedures.

To promote company values in all dealings with other employees, clients, subcontractors and other external contacts.

## Essential Criteria:

- Successful experience at section engineering level with at least 5 years' experience in construction on site.
- Experience with cofferdam construction essential.
- Demonstrated application of growing commercial and contractual knowledge.

- Experience of working in a cost conscious environment.
- Good people management experience.
- Excellent supplier management experience.
- CSCS card.

Is a CSCS card required?      Yes    Type:    Green

**This role is PAYE only.**

**Successful applicants will undergo a Drug and Alcohol test.**

**Please ensure you have the required cards and qualifications before applying.**

**Recruitment Process:**

Please note that the application process has changed. Applicants must upload their CV/ Personal information accompanied with job reference to <https://buildlondon.org/register/>

Please put the following reference into the subject box of your email:

**SubAgent11May2017**

CV's will be sifted during recruitment process so please send in CV.

Successful Candidates will be contacted to let them know if they have progressed.

Employer will complete recruitment process, contacting those that they feel they would like to interview.

Can brokerages please ensure we are aware which candidates they refer by having company name on reference.



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