

THE ROYAL ENGINEERS ASSOCIATION

PATRON: HER MAJESTY THE QUEEN

Brompton Barracks CHATHAM, Kent ME4 4UG

President: General Sir Peter Wall KCB CBE ADC Gen
Chief Royal Engineer

Chairman: Major General J D Moore-Bick CBE DL

Controller: Lieutenant Colonel (Retd) J R McLennan ☎ 01634 822982

Deputy Controller: Lieutenant Colonel (Retd) N A Jordan ☎ 01634 822407

See Distribution

16 November 2011

HQ CIRCULAR NO 140

Contents:

- | | |
|---|---|
| 1. Result of the National Standard Bearer's Competition | 6. Forecast of Events 2012 |
| 2. Group and Branch Annual Financial Summary | 7. Trooping The Colour |
| 3. Public Liability Insurance | 8. REA 100 events |
| 4. Branch Annual Reports 2011 | 9. Founders Day -Royal Hospital Chelsea |
| 5. Annual Members Subscriptions 2011 | 10. Cenotaph Parade Attendance |

ITEM 1 - RESULT OF THE NATIONAL STANDARD BEARERS' COMPETITION

1. The 2011 National Standard Bearers Competition held at Chatham on Sat 17th September 2011 produced a very high standard of presentation and drill. There were six competitors again this year and all competitors are to be congratulated on their commanding performances. The weather conditions during the event were less than ideal and many of the competitors found the conditions testing. In spite of that, the competition was extremely close and the judges had a difficult and unenviable task. The result was as follows:

First: Mr Kevin Rattenbury, Commando Engr Branch, South West Group

Second: Mr Bill Parker, Scarborough, North East Group

Third: Mr John Ettles, Highlands & Islands Branch for the Scotland & NI Group

ITEM 2 - GROUP AND BRANCH ANNUAL FINANCIAL SUMMARY

2. Group HQs and Branches are reminded to submit to HQ REA by 31st January annually, a signed copy of their scrutinised Annual Financial Summary declaring: Income, expenditure, assets and liabilities as at 31st December. Branch Treasurers have already been sent a blank Summary sheet for the 2011 FY; a copy of the previous years Summary was also included. Branch Chairmen have been sent a letter from the Controller eliciting their support to ensure that the Summaries are submitted in an accurate and timely fashion. Branch Secretaries are requested to confirm with their Treasurers that they have received the Branch Annual Financial Summary. **In order to maintain consistency and ensure legibility, groups and branches are required to use the Summary sheet distributed by HQ REA and not to create their own form. Please, please, do not use a self made form, if you do, it will be returned to you.**

ITEM 3 - PUBLIC LIABILITY INSURANCE

3. The Corps Treasurer has authorised the renewal of the Corps Insurance Policy through Wilson's, our previous insurer. The new policy became effective on 23rd October 2011. A copy of the policy schedule is enclosed with this Circular. Your attention is drawn to the caveats in the Public and Products Liability section (Para 29 and Terrorism). Branches and groups, or the nominated event organiser, should check with the insurer that the current public liability cover extends to events that they may decide to organise.

ITEM 4 – BRANCH ANNUAL REPORTS 2011

4. In accordance with Rule 17.22, Branch Annual Reports for the year 2011, as at 31st December, are to be completed and returned to HQ REA by end February 2012. Three copies of REA FORM 1 are enclosed with this Circular for Branch Secretaries. These are to be completed and distributed as follows:

- a. One Copy to: HQ REA
- b. One Copy to: Group Secretary (***Do not send this copy to HQ REA***)
- c. One Copy: for Branch records

ITEM 5 - ANNUAL MEMBERS SUBSCRIPTIONS 2011

5. Branch Treasurers are reminded that subscriptions received from REA Annual Members of the Branch during 2011 are to be forwarded to HQ REA by 1st February 2012. Two copies of REA FORM 2 are enclosed with this Circular. Completed copies are to be distributed as follows:

- a. One copy, accompanied by the subscriptions due, to be sent to HQ REA
- b. One copy to be retained in Branch records.

6. **The form is to be returned to HQ REA, suitably annotated, even if the Branch has no Annual Members.**

7. Branch Treasurers are requested to ensure that the Annual Members details, Army Number, Rank, Name and Initials are accurate.

8. Branch Officials will be aware of the amount of work involved in maintaining the records for Annual Members. The effort required at HQ REA to process all branch Annual Members is particularly time and labour intensive and branches are requested to urge their Annual Members to consider transferring to Life Membership. There will, in most cases, be a small sum to pay for conversion and staff at HQ REA can advise individual cases of the cost involved.

ITEM 6 – FORECAST OF EVENTS 2012

9. The following events of interest for 2012 have been notified to HQ REA:

11-13 May	Chilwell Weekend*
17 May	REA 100 Drumhead Service NMA*
2nd - 5th June	Queen's Diamond Jubilee Weekend
2 June	Trooping the Colour - Maj Gen Review
7 June	Royal Hospital Chelsea Founders Day Parade

9 June	Trooping the Colour - Colonels Review
13-14 June	Beating the Retreat, London
16 June	Queens Birthday Parade
29 Jun-1 July	Minley Weekend*
14-16 September	Corps Memorial Weekend/RE Brompton 200*
13 October	REA AGM and Annual Dinner *
14 October	Sapper Sunday at Royal Hospital Chelsea
8 November	Field of Remembrance, Westminster
11 November	Remembrance Sunday

*National Events

ITEM 7 -- TROOPING THE COLOUR – 1ST BN COLDSTREAM GUARDS

10. The Major Generals Review will take place on 2nd June 2012 and there is no charge for entry tickets. Applications for tickets to attend the Major Generals Review must reach HQ REA by close of play 16th February 2012.

11. The 'Colonel's Review' will take place on 9th June 2012. The cost of a ticket will be £10. Applications for tickets to attend the Colonels Review, and payment, must reach HQ REA by close of play 16th February 2012. Cheques to be made payable to "RE Association".

12. The Queens Birthday Parade will take place on 16th June 2012. Tickets for this event will be £25 and the allocation of tickets to this event is by ballot. Applications to enter the ballot for tickets must be received at HQ Household Division by 28th February 2012 and must include a SAE envelope. For further information please call 020 7414 2479. **Do not send applications for the Queens Birthday Parade to HQ REA.** Applications for tickets to attend the Queens Birthday Parade must be made to:

Superintending Clerk
Headquarters Household Division
Horseguards
Whitehall
London
SW1 2AX

ITEM 8 – REA 100 EVENTS

13. It is expected that many branches and groups will be holding events during 2012 to celebrate the centenary of the REA (REA100). Many will be considering inviting high ranking officers of the REA and Corps as their principal guests; this is normal procedure, to be expected and encouraged. Naturally, many branches and groups are keen to invite the Chief Royal Engineer (CRE) to their functions; again this is to be expected. However, the problem is that those wishing to invite the CRE to their events are going direct to the office of the Chief of the General Staff (CGS); this really is out of step with normal protocol and is causing some disruption within the office of the CGS. All branches and groups are requested to note that, regardless of the matter, those wishing to contact the CRE, AKA the CGS, must do so through the Corps Secretary, Lt Col (Retd) C Holman, at RHQ RE using the address at the top of this Circular. Your cooperation in this matter will be most appreciated.

ITEM 9 – ROYAL HOSPITAL CHELSEA, FOUNDERS DAY PARADE

14. Founders Day 2012 will be held on Thursday 7th June 2012, attendance is by invitation only. Individuals wishing to attend the event should apply for tickets in writing to HQ REA. Because of the strict security arrangement that must be in place for such a high profile event, bids are to include the name, address and telephone number of each person wishing to

attend. Bids must reach this HQ by 13th March 2012. In the event of the number of tickets available being fewer than that requested, HQ REA will distribute the tickets as fairly as possible. The Governor's Review, which is open to the public, will be held on Tuesday 5th June 2012. Tickets are not required to attend the Governors Review.

ITEM 10 – CENOTAPH PARADE ATTENDANCE

15. This year sixty six tickets were issued to branches and individuals to attend the annual Cenotaph Parade at Whitehall; the tickets allow holders to march in the REA contingent. A check of the TV coverage showed that there were only twenty six people within the REA contingent, forty less than expected. Whilst there will be a few ticket holders unable to make the event through illness or late breaking events, to be missing forty ticket holders is quite exceptional. The only other reason for the disappearance of so many ticket holders is if they march with another contingent. Branches are to note that tickets are issued by HQ REA on the understanding that the holder marches within the REA contingent. Future Cenotaph parades will be closely monitored to ensure REA contingent ticket holders attend with the correct group.

N A JORDAN
Lt Col (Retd)
Deputy Controller

Enclosures:

1. Current Insurance Policy
2. REA Form 1 Annual Report (3x copies to Branches only)
3. REA Form 2 Annual Subscriptions (2 x copies to Branches only)

Distribution:

REA Council Members
Management Committee Members
Group Secretaries
Deputy Group Directors
Branch Secretaries